

Minutes Woodgate Free Library Board of Directors Meeting

April 5, 2023

11051 Woodgate Road

Woodgate, NY 13494

A member of the Mid-York Library System

Present: Andrew Crossley (President), Kathy Whitehead (Secretary), Sandy Pascucci (Director), Alan Woodruff (Trustee), Darin Smith (Trustee/FO), Kimberly Oliver(Trustee)

Meeting called to order at 6:57 pm, April 5, 2023 by President Andy Crossley with **QUORUM**

1. **Minutes:**

March 1, 2023 minutes reviewed. Motion to approve by Darin Smith, second by Alan Woodruff. Approved.

2. **Treasurer's Report:** Sandy Pascucci

Full report on file at the Library.

Statement of Investments reviewed.

Motion to accept by Darin Smith and second by Kimberly Oliver. Approved

3. **Director's Report:** Sandy Pascucci

March 2023 Stats: 147 Library visits, 212 circulated items and 12 renewals. (Increase from February 2023). TOW School tax funding request letter has been submitted.

Employee Training: CPR and AED training completed.

Staff: Nora away the month of May.

Grants: Meeting scheduled and library tour with Ely from the Community Foundation on 4/17/23. White Whale Project-deadline April 21, 2023.

Programs and Events: Shredding event with the Town of Forestport for 2023. Dates pending for Book sale. Other programs -topics and dates pending.

Community Hall: Consider a cook range purchase for Community Hall Kitchen (Propane vs Electric) Discussion regrading Programs/events in the Hall requiring a waiver and deposit.

4. **Old Business:**

AED Purchase: Ordered but on backorder (20 weeks).

Security cameras: Two cameras have been installed in the library and considering purchase of 2 more for coverage in all areas. Door lock conversion to touch pads for the library.

Trustee Training program: scheduled for April 18, 2023. Must register.

5. **New Business:**

Taxes: Completed for 2022.

CO Monitors: Currently have 2 monitors in the Community Hall and will purchase one for the library.

Narcan dispenser: Hold on purchase for library, would only be available during library hours and is available for administration by the Woodgate Fire Department.

6. **Next Board Meeting:** May 3, 2023 at 7:00pm

7. **Adjournment:** Motion to adjourn by Kathy Whitehead and second by Darin Smith. Approved.
Meeting adjourned at 7:58 pm

Respectfully submitted,
Kathy Whitehead

CALENDAR of EVENTS

2023 Handbook Book Club Schedule

The Board-Director Relationship April 18, 2023 5:00-6:30 pm

Financial Planning & Budgeting June 20, 2023 5:00-6:30 pm

Strategic Planning August 15, 2023 5:00-6:30 pm

Equity, Diversity, Inclusion, Access & Justice October 17, 2023 5:00-6:30 pm

Financing & Managing Construction Projects December 19, 2023 5:00-6:30 pm

Registration Link sent to board via email or Contact Sandy.

Library Programs/Events 2023

(Awaiting date confirmation for multiple programs)

Zoo Mobile July 13, 2023