

## Minutes Woodgate Free Library Board of Directors Meeting

February 2, 2023

11051 Woodgate Road

Woodgate, NY 13494

*A member of the Mid-York Library System*

**Present:** Andrew Crossley (President), Gerry Ritter (V. President), Kathy Whitehead (Secretary), Sandy Pascucci (Director), Alan Woodruff (Trustee), Darin Smith (Trustee/FO), Barb Adams (Trustee)

Meeting called to order at 6:59 pm, February 2, 2023, with **QUORUM**

1. **Minutes:**

January 4, 2023 minutes reviewed. Motion to accept by Darin Smith and second by Gerry Ritter. Approved.

2. **Treasurer's Report:** Sandy Pascucci

Full report on file at the Library.

Motion to accept by Darin Smith and second by Kathy Whitehead. Approved

3. **Director's Report:** Sandy Pascucci

**January 2023 Stats**

Library Visits: 128. Increase in eBooks, magazines 59 and 8 new patrons.

**Website:** More changes to be made.

**Programs:** Zoo Mobile: July 13, 2023 Many ideas and calls are out for availability. Consider a hotspot for the Community Center for programs.

**Library Key** distribution to board members.

**Bookcases** from Town Hall to be delivered to the Community center and cabinet to the Library.

**Staffing:** Nora Nellenbach will work two Thursdays a month. Maureen Rubyor will be assigned to the Community center for summer book sales.

4. **Old Business:**

Programs: as above.

5. **New Business:**

Overdrive for ebooks and audio books is being discontinued and the Libby system will begin.

**Training for trustees:** requirement for 2 hours per year as well as Sexual Harassment training. Schedule of Trustee Handbook Club training classes distributed. Submit certificates to the secretary for the Trustee training record 2023.

**Library AED:** A patron wishes to donate funds toward an AED that will be located in the library. Motion by Gerry Ritter and second by Kathy Whitehead to expend up to \$1116.50 from library funds to cover the balance of the AED purchase if needed. Brand chosen: Lifepak AED by Physio Control, sold by Stryker. This is the same unit carried by the Woodgate Fire Department and the defibrillator pads would be inter-changeable. Motion approved.

6. **Next Board Meeting:** (Thursday), March 2, 2023 at 7:00pm

7. **Adjournment:** Motion to adjourn by Kathy Whitehead and second by Gerry Ritter. Approved.

Meeting adjourned at 8:10 pm

Respectfully submitted,  
Kathy Whitehead

**CALENDAR of EVENTS**  
2023 Handbook Book Club Schedule

**The Board-Director Relationship** April 18, 2023 5:00-6:30 pm  
**Financial Planning & Budgeting** June 20, 2023 5:00-6:30 pm  
**Strategic Planning** August 15, 2023 5:00-6:30 pm  
**Equity, Diversity, Inclusion, Access & Justice** October 17, 2023 5:00-6:30 pm  
**Financing & Managing Construction Projects** December 19, 2023 5:00-6:30 pm  
*Contact Sandy for the Registration Link*

Library Programs 2023  
**Zoo Mobile** July 13, 2023